



MEMORANDUM FOR SENIOR PROCUREMENT EXECUTIVES

FROM: Christopher Fornecker, Director
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Integrated Acquisition Environment
U.S. General Services Administration

A handwritten signature in black ink that reads 'Christopher Fornecker'.

Date: January 6, 2011

Subject: Product Service Code (PSC) Manual Update Status

If you recall, during FY2010 the Integrated Acquisition Environment Program Management Office initiated an update to the Product Service Code (PSC) Manual. The PSC Manual is used by the Contracting Officer to identify in the Federal Procurement Data System (FPDS) the pre-dominate product or service for each contract award.

The PSC Manual was last updated in 1998. The PSC manual is outdated from a number of perspectives. First, the government currently award contracts for products and services that are not currently described in the manual. An example is integrated services. Second, the manual also contains outdated terminology such as automatic data processing equipment and services. Information technology has been the acceptable term for a number of years. Third, the manual contains very few, if any, descriptions that include environmental and sustainable attributes that are required for OMB reporting requirements.

A draft PSC Manual update will be posted in a GSA blog application, http://blog.citizen.apps.gov/GSA_PSC_Manual/, on **February 8, 2011**. There will be a "Comment" section in the blog. A thirty (30) day comment period will be available. You and your staff's participation in the review and comment period is critical to assure that the PSC Manual accurately reflect the products and services being bought. FPDS will begin using the new codes and descriptions on October 1, 2011, fiscal year 2012.

Should you have questions on the initiative, please contact Pat Brooks at pat.brooks@gsa.gov or 703 605-3406.

Integrated Acquisition Environment